



APPASIA BERHAD

[Registration No. 200401005180 (643683-U)]
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE FOR SHAREHOLDERS OF APPASIA BERHAD

- Type of General Meeting** : Seventeenth General Meeting (“17th AGM”)
- Date** : Friday, 18 June 2021
- Time** : 2.00 p.m. or at any adjournment thereof
- Virtual Meeting Platform** : <https://agm.digerati.com.my/Appasia-online>

In light of the COVID-19 outbreak and in the best interest of public health and the health and safety of our shareholders, Board of Directors and employees whilst adhering to the Guidance and Frequently Asked Questions of the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia (“SC”) (“**Guidance Note**”), AppAsia Berhad’s (“**AppAsia**” or the “**Company**”) 17th AGM will be held virtually through live streaming and online remote voting using Remote Participation and Voting (“**RPV**”) facilities provided via Digerati Technologies Sdn. Bhd. at <https://agm.digerati.com.my/Appasia-online>.

Kindly note that the quality of the live streaming is highly dependent on the bandwidth and stability of the internet connection of the participants (shareholders and proxies). Hence, you are to ensure that internet connectivity throughout the duration of the meeting is maintained.

ENTITLEMENT TO PARTICIPATE AND VOTE REMOTELY

Shareholders whose names appear on the Record of Depositors (“**ROD**”) as at 11 June 2021 shall be eligible to attend, participate and vote remotely in the meeting, or appoint proxy(ies)/ the Chairman of the general meeting to attend, participate and/or vote on his/her behalf.

PROCEDURES TO PARTICIPATE IN RPV

Participants who wish to participate the 17th AGM remotely using RPV is required to follow the following procedures:

Step	Action	Procedures
A	Register Online	<ol style="list-style-type: none">1) Access the website at https://agm.digerati.com.my/Appasia-online2) Click on “New? Register Here” to sign up as a new user.3) Complete the registration form and upload a copy of your MyKAD (front and back) or passport and click on “Submit”.4) You will receive an email for verification purpose. You need to complete the process to finish the registration.5) (Please check your spam mailbox if you do not receive the email)6) You will receive another email upon successful or rejected registration. <p>Note: If you have registered as a user, you are not required to register again.</p>

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Step	Action	Procedures
B	To request for RPV	<p><u>Individual Members</u></p> <ol style="list-style-type: none">1) Login to https://agm.digerati.com.my/Appasia-online using your ID and password registered in via step A.2) Select “AppAsia 17th AGM”.3) Read and agree to the Terms & Conditions then confirm the declaration.4) Complete and submit the request form, you may also appoint a proxy in the request form.5) You may pose your question, if any, to the Chairman/Board in the request form. <p><u>Corporate Shareholders</u></p> <p>Write in to AppAsia_helpdesk@digerati.com.my by providing the name of Member, CDS Account Number accompanied with the Certificate of Appointment of Corporate representative or Proxy Form to submit the request.</p> <p><u>Authorised Nominee and Exempt Authorised Nominee</u></p> <p>Write in to AppAsia_helpdesk@digerati.com.my by providing the name of Member, CDS Account Number accompanied with the Proxy Form to submit the request.</p> <ol style="list-style-type: none">1) You will receive a notification that your request has been received and is being verified.2) Upon system verification against the 17th AGM’s ROD as at 11 June 2021, you will receive an e-mail either approving or rejecting your registration for remote participation.3) In the case of approval the following links would be provided in the e-mail:<ol style="list-style-type: none">a. Broadcast Linkb. Polling Form Link
C	On the day of 17 th AGM	<ol style="list-style-type: none">1) Access to the Broadcast and Polling Form through the link provided in the e-mail.2) If you have any question to the Board of Directors, you may use the Q&A section to pose your question.3) Submit your vote within a specific period of time once the Chairman announces that the voting is open.4) Voting will be closed upon the expiry of the voting period.5) Broadcast will be terminated upon the announcement of the poll result by the Chairman.

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ADDITIONAL INFORMATION**Voting Procedure**

Pursuant to Rule 8.31A of the ACE Market Listing Requirements of Bursa Malaysia Securities Berhad, voting at the 17th AGM will be conducted by poll. Poll administrator and Independent Scrutineers will be appointed to conduct the polling process and verify the results of the poll respectively.

No Door Gift or e-Voucher or Food Voucher

There will be no door gift or e-Voucher or food voucher given at this 17th AGM.

Enquiry

If you have any enquiry or require any assistance before or during the 17th AGM, please contact the following officers during office hours (Monday to Friday):

Digerati Technologies Sdn. Bhd.

Name : Danon Kung
Telephone : +60166288103
Email : AppAsia_helpdesk@digerati.com.my